

***PUBLIC WORKS/SAFETY COMMITTEE MEETING  
TUESDAY, AUGUST 28, 2012  
4:45 P.M., CONFERENCE ROOM NO. 1  
CITY OFFICE BUILDING***

*Chair: Doug Reese  
Vice Chair: Ron Christianson  
Members: Rick Fagerlie  
Bruce DeBlieck*

***AGENDA***

1. Consideration of Airport Improvements
2. Review of Barking Dog Ordinance
3. Illicit Discharge Ordinance Discussion
4. Miscellaneous
5. Adjourn

Kandiyohi County Jail Census\_\_\_\_\_

cc: Department Directors  
"West Central Tribune"  
KWLM  
St. Cloud Times  
Willmar Area Lakes Chamber of Commerce

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**CITY OF WILLMAR, MINNESOTA  
REQUEST FOR COMMITTEE ACTION**

**Agenda Item Number:** \_\_\_\_\_

**Meeting Date:** August 28, 2012

**Attachments:** Yes ☒ No

**CITY COUNCIL ACTION**

**Date:** September 4, 2012

☐ Approved ☐ Denied  
☐ Amended ☐ Tabled  
☐ Other

**Originating Department:** Engineering

**Action Requested:** Reject bid and authorize re-advertisement of Bids for Mn/DOT SP 3401-63 – Airport Improvements,

**Guiding Principle:** The City Engineer hereby submits to the City Council that the bid received for the Airport Improvements project be rejected and authorization given to re-advertise for bids.

**Introduction:** One bid for the Airport Improvements Project was received on August 9, 2012.

**Background/Justification:** The City Council authorized the Mayor and City Administrator to execute Work Order No. 1 to the Professional Services Contract for Design, Bidding, and Construction Services for the Airport Improvements. Work Order No. 1 was executed May 25, 2012. The plans and specifications for the improvements were approved by the City Council on July 16, 2012 and granted authorization for advertisement for bids. On August 9, 2012, one bid was received for the project although there were multiple plan holders for the project. The other plan holders were contacted following the bid opening and indicated that due to the time of year and corresponding completion dates, they were not confident that the work could be completed. Since only one bid was received for the project we recommend that the bid be rejected and the project re-advertised.

**Fiscal Impact:** The funding source for the Airport Improvements is 70% State monies and 30% local funds budgeted in 2012 Capital Improvements. In order to use state monies, the project must be under contract in 2012 although construction can be completed in 2013.

**Alternatives:** N/A

**Staff Recommendation:** Reject the bid received on August 9, 2012 for the Airport Improvements and authorize re-advertisement for bids to be opened September 20, 2012.

**Reviewed by:** Holly Wilson, Public Works Director

**Preparer:** Janell Sommers, Public Works Secretary

**Signature:**

**Comments:**



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**Originating Department:** Engineering

**Action Requested:** Refer Illicit Discharge and Connection Ordinance to City Attorney for Review

**Guiding Principle:** City of Willmar's – MS4 Permit

**Introduction:** A proposed ordinance for illicit discharge to the stormwater system is requested to be prepared by the City Attorney for further adoption.

**Background/Justification:** As part of the City's future compliance with the MS4 Permit, an ordinance related to illicit discharge is required by the MPCA.

**Fiscal Impact:** N/A

**Alternatives:** Make revisions to proposed language and refer to the City Attorney.

**Staff Recommendation:** None

**Reviewed by:** Holly Wilson, Public Works Director

**Preparer:** Janell Sommers, Public Works Secretary

**Signature:**

**Comments:**